

Dear Applicant:

As the Chief of Police for the Casper Police Department, I would like to thank you for inquiring about employment opportunities with the Casper Police Department. The Casper Police Department involves itself with a community of nearly 55,000 citizens and has an authorized sworn strength of 98 police officers. The officers of the Casper Police Department work in either the Operations Division or the Support Services Division. The Operations Division consists of Patrol, Investigations, Drug Unit Investigations, K9, Bomb Unit, SRT and the Traffic Enforcement Unit. The Support Services Division includes the Public Safety Communications Center, Records Management System, Career Services, Metro Animal Control, Parking Enforcement, the Community Service Officers and Special Projects.

All qualified applicants are required to undergo a testing process that meets the rules and regulations of the Civil Service Commission. Applicants who are successful with Part 1 of the testing process are placed on a certified eligibility list that remains in effect for one year, or until the list is exhausted. As vacancies occur, applicant's are contacted according to the order that they appear on the certified list for Phase 2 testing.

Phase One

- ☐ •Physical Agility Assessment (*WLEA Standards 50percentile*)
- ☐ Written Test
- ☐ Oral Interview
- ☐ Certification by the Civil Service Commission
- ☐ Integrity Interview
- ☐ Background Investigation
- ☐ Interview with Police Chief

Phase Two

- ☐ Conditional Offer
- ☐ Polygraph Investigation
- ☐ Psychological Examination
- ☐ Drug Screen
- ☐ Medical Physical Examination (*Applicants who choose to decline the employment offer made by the Casper Police Department after the Medical Physical Examination has been conducted may be responsible for the costs associated with the exam.*)

If you are interested in becoming an applicant for the position of police officer, or other non-sworn positions with the Casper Police Department, I encourage you to submit an application for positions that are open through Workforce Center or online through the City of Casper's Website, www.casperwy.gov. Again, thank you for inquiring about the Casper Police Department and if you have questions about serving the community of Casper as a police officer or a non-sworn employee, I would encourage you to contact Career Services at 307-235-8472 or through the City Of Casper Website.

Sincerely,
Chris Walsh
Chief of Police

REQUIREMENTS FOR CITY OF CASPER POLICE DEPARTMENT APPLICANTS

Applicants must be:

1. The minimum age of 21.
2. A citizen of the United States of America
3. A high school graduate or GED certificate of equivalence.
4. Be legally qualified to possess and purchase a firearm. *(Applicant must not have any felony convictions, or have any convictions for any misdemeanor crime of domestic violence. Applicants must never have been subject to any court ordered protection order prohibiting harassing, stalking or threatening another, etc.)*
5. Able to possess a valid driver's license and be insurable to operate a motor vehicle.
6. Have no history of extensive illicit drug use, or any history of delivery or transportation of a controlled substance for profit, or be a "current" user of any illicit drug. "Current" use is defined as the use of marijuana or the abuse of prescription drugs within the past three (3) years; or the use of any other illicit drug (cocaine, methamphetamine, LSD, etc.) within the past five (5) years. All illicit drug involvement is subject to review to determine suitability for employment.
7. Free of poor character, felony convictions, and criminal activity. Any other undesirable habits of any applicant or any false statements made by him / her in the application or in the examination shall be deemed sufficient cause to exclude an applicant from examination or removal from an eligibility list.

City of Casper Police Department

Employee Benefits

The City of Casper offers a wide variety of benefits, including the following:

* **Beginning salary: \$47424.00; after four years: \$57678.40**

Salary figures are approximate; please call Human Resources for current salary figures.

* **Paid Vacation (beginning with 10 days per year; 15 days after 4 years; 20 days after 9 years; 22 days after 14 years; 25 days after 20 years), Holidays and Disability Leave**

* **Health & Dental Insurance primarily paid by the City (see details below)**

* **Short and Long Term Disability Insurance**

* **Education Pay –additional incentive based on level of education**

* **Uniform Allowance**

* **Retirement Plan with both City and employee participating. Per state statute, eligible for retirement after 20 years of continuous service**

* Life Insurance in amount of annual salary, up to \$32,000 maximum, paid by the City, with option to purchase additional and/or dependent life

* Credit Union, Deferred Compensation, Wellness Program, Employee & Family Assistance Program
HEALTH AND DENTAL BENEFITS:

The City's plan is self funded. Health benefits are administered by CNIC Health Solutions and dental benefits are administered by Delta Dental. A minimum 30-day waiting period and pre-existing condition clause exists.

Deductibles:

Health:

Individual: \$1500 per calendar year.

Family: \$3000 family maximum per calendar year

Dental:

Individual: \$50 per calendar year

Family: \$150 family maximum per calendar year

Employee Premium Contribution:

Single: \$135.50 per month (City pays remaining \$453.65)

Family: \$355.28 per month (City pays remaining \$1189.40)

Single + Spouse \$271.00 per month (City pays remaining \$907.30)

Single + Children \$250.68 per month (City pays remaining \$839.25)

Coinsurance:

80/20 up to \$3,000; then 100% coverage. \$3,000 individual out-of-pocket maximum; \$6,000 family out-of-pocket maximum